

NEW YORK STATE **women, INC.**



Building **Women** Professionally
Personally, & Politically.

7th Annual Conference



www.nyswomeninc.org

June 3rd to June 5th, 2016

Embassy Suites (by Hilton), Saratoga Springs, NY

This page intentionally left blank ...

Table of Contents

Conference Standing Rules.....	1
Registration Report	2
Conference Schedule.....	3
Pre-Conference Board Meeting Agenda.....	5
Business Meeting Agenda	7
Post-Conference Board Meeting	9
Minutes – April 9, 2016 Board Meeting	11
Reports	15
President.....	15
Vice President.....	15
Secretary.....	16
Treasurer	16
Balance Sheet	17
Profit and Loss	18
Region 2	19
Region 5	19
Region 6.....	19
Region 7	20
Bylaws.....	20
Communications.....	21
Finance.....	21
2016 – 2017 Proposed Budget	22
Membership	23
Nominating.....	23
Women’s Day at the NYS Fair (August 31, 2016)	24
Grace LeGendre Endowment Fund Annual Report	25
Grace LeGendre Endowment Fund Report – Donations Received	26

This page intentionally left blank ...

Conference Standing Rules

Standing Rules for Conference

1. All members shall keep registration badges in evidence throughout business and workshop sessions.
2. Main motions must be in writing and handed to the Record Secretary.
3. All speakers shall state their name and the name of the Chapter to which they belong.
4. When speaking to a motion, each speaker will declare if speaking in the affirmative or the negative and will be limited to two minutes.
5. A speaker cannot speak twice to the same motion until everyone else wishing to speak has done so.
6. The privilege of the floor may be given to a visitor by majority vote.
7. All guests granted permission to attend the meetings should sit in seats assigned by the Conference Committee.
8. Debate on each subject will be limited to ten (10) minutes inclusive of points of information, etc.
9. There shall be a timekeeper for each business session.
10. Ballots resulting from all elections at the conference shall be destroyed at the close of the conference.
11. The minutes of this conference shall be approved by the Immediate Past State President and the incoming Executive Committee.
12. The current edition of Robert's Rules of Order, Newly Revised shall be the parliamentary authority for the conduct of business.
13. Reports not included in the Program Book will be placed on a separate table in the rear of the meeting room for attendees to pick up. Pages will not be asked to distribute late reports.
14. The President is empowered to make changes in the Business Agenda and Conference Schedule to expedite the business of the Federation.
15. All items of new business must be submitted to the Recording Secretary, in writing on a Motion Form, prior to the start of the Business Session.
16. Anyone making an oral addition to a written report will be limited to three (3) minutes.
17. All reports of the State Conference that require a vote by the voting body must be distributed to the body before the First Business Session.
18. All personal communication devices such as, but not limited to, cell phones and pagers must be put on silent mode during business sessions, hearings and workshops, as well as other appropriate times such as guest speaker presentations. A \$5.00 penalty will be assessed for each violation; said penalty will be donated to NIKE.

Registration Report

	Report	Report	Report	Report
Time and Date Reported				
State Officers				
Immediate Past State President				
Parliamentarian				
Regional Directors				
Assistant Regional Directors				
Standing Committee Chairs				
Standing Committee Vice Chairs				
Special/Sub Committee Chairs				
Past State Presidents				
Members				
Guests				
TOTAL				

Conference Schedule



7TH ANNUAL CONFERENCE SCHEDULE

Friday June 3, 2016

3:30 p.m. - 5:00 p.m.	Conference Registration	
12:30 p.m. – 1:30 p.m.	Executive Committee Meeting	Big Red Meeting Room
1:45 p.m. – 3:45 p.m.	RD/ARD Meeting for incoming and outgoing	Big Red Meeting Room
4:00 p.m. – 5:00 p.m.	Board of Director's Meeting	Big Red Meeting Room
5:00 p.m. – 5:30 p.m.	Break	
	Free Cocktail Reception	Hotel Restaurant Bar
5:30 p.m. – 7:00 p.m.	Dinner Celebrate our Members	State Seal Meeting Room
7:15 p.m. – 8:00 p.m.	Hearings <i>Budget, Advocacy</i>	State Seal Meeting Room
8:15 p.m. – 9:30 p.m.	First Business Session <i>Candidate Forum</i>	State Seal Meeting Room

Saturday June 4, 2016

7:30 a.m. – 9:00 a.m.	Free Continental Breakfast For overnight guests only \$15 for others	Hotel Restaurant
8:00 a.m. – 10:00 a.m.	Conference Registration	1 st floor meeting area
8:30 a.m. – 10:00 a.m.	Second Business Session	State Seal Meeting Room
10:00 a.m. – 10:15 a.m.	Break	
10:15 a.m. – 11:30 a.m.	Marketing Plan Complete....Now What? - Pauline Hoffmann/Stephanie Kennedy	State Seal Meeting Room
11:30 a.m. – 11:50 p.m.	Elections	TBD

12:00 p.m. – 1:45 p.m.	Lunch - Keynote Speaker: Francis Fernando	State Seal Meeting Room
2:00 p.m. – 3:00 p.m.	Third Business Session	State Seal Meeting Room
3:00 p.m. – 5:00 p.m.	“Open Door” – Come talk to Renee OR Robin OR Pauline regarding NYSW issues/questions, technology, or marketing questions.	State Seal Meeting Room
3:00 p.m. – 6:00 p.m.	Women on the Move shopping	
6:30 p.m. – 7:00 p.m.	Cocktail Reception	Hotel Restaurant Bar
7:00 p.m. – 9:00 p.m.	Installation Banquet	Congress Meeting Room
9:00 p.m. – 10:30 p.m.	Reception	Congress Meeting Room

Sunday June 5th, 2016

7:30 a.m. – 9:00 a.m.	Free Continental Breakfast For overnight guests only \$15 for others	Hotel Restaurant
8:30 a.m. – 9:15 a.m.	CDO Meeting	State Seal Meeting Room
9:45 a.m. – 10:00 a.m.	Memorial Service	State Seal Meeting Room
10:00 a.m. – 11:00 a.m.	Officer Training	State Seal Meeting Room
11:15 a.m.	Post Conference Board Meeting	State Seal Meeting Room
** IF 4 th Business Session is needed it will be conducted prior to the Post Conference Board Meeting.		

Any changes to the Schedule will be announced at the start of the First Business Session.

Pre-Conference Board Meeting Agenda



BOARD MEETING AGENDA

June 3, 2016 – 4 p.m. – 5 p.m.

Members of the Board and those assuming board member chairs need to check in with secretary prior to the start of each Board meeting.

Call to order	Renee Cerullo, President
Pledge of Allegiance	Theresa Fazzolari, President Elect
Opening Remarks	Renee Cerullo, President
Quorum Declaration	Debra Carlin, Secretary
Adoption of Board Meeting Rules	Sue Fayle, Parliamentarian
Adoption of Board meeting agenda	Renee Cerullo, President

Officer Reports

Secretary report	Debra Carlin
Actions of Executive Committee	
Minutes April 2016 Meeting	
President Elect report	Theresa Fazzolari
Treasurer report	Mary Stelley
Vice President report	Linda Przepasniak
President report	Renee Cerullo

Standing Committee Reports

Advocacy	Joann Olbrich, Chair
Bylaws	Neale Steiniger, Chair
Communications	Katharine Smith
Finance	Ruthann Rocque, Chair



Membership

Helen Rico, Chair/Sue Mager VC

Personal and Professional Development

Gale Cohen, Chair

Other Committee Reports:

Women's Day at the Fair

Pat Fergerson, Chair

Manual of Instruction

Neal Steiniger, Chair

Unfinished Business

New Business

Adjournment

Renee Cerullo, President

Business Meeting Agenda



CONFERENCE BUSINESS MEETING AGENDA (TENTATIVE)

Friday, June 3, 2016

First Business Session – 8:15 p.m. – 9:30 p.m.

Call to Order	Renee Cerullo, President
Pledge of Allegiance	Theresa Fazzolari, President Elect
Memorial Moment of Silence	Linda Przepasniak, Vice President
Registration Report	Kathy Cerullo, Registration Chair
Declaration of Quorum	Renee Cerullo, President
Adoption of Conference Rules	Renee Cerullo, President Susan Fayle, Parliamentarian
Adoption of the Agenda	Renee Cerullo, President
Welcome and Introductions	Renee Cerullo, President
Credentials and Voting Procedures	Ramona Gallgher, Elections Chair
Actions of the Executive Committee	Debra Carlin, Secretary
Ratification of Regional Elections	Renee Cerullo, President
Candidates Presentations	Amy Kellogg, Nominations Chair
Treasurer's Report	Mary Stelley

Saturday, June 4, 2016

Second Business Session – 8:30 a.m. – 10:00 a.m.

Addendum to Reports of Officers

Vice President	Linda Przepasniak
President Elect	Theresa Fazzolari
President	Renee Cerullo
Personal and Professional Development Competitions	Gale Cohen, PPD Chair
ByLaws	Neale Steiniger
Advocacy	Joanne Olbrich, Chair
Proposed Legislative and Advocacy Platform	
Women's Day at the Fair	Pat Ferguson, Chair

Motions for consideration under New Business must be presented in writing on an official motion form to the Recording Secretary prior to the beginning of the Third Business Session.

Saturday, June 4, 2016

Third Business Session – 2:00 p.m. – 3:00 p.m.

Election Results	Ramona Gallgher, Elections Chair
Personal and Professional Development Presentation	Gale Cohen, PPD Chair
Finance	Ruthann Rocque, Chair
Proposed 2016 – 2017 Budget	
Communications	Katharine Smith
Youth Leadership	Hilary Egburtson
Incorporation	Neale Steiniger
Marketing	Pauline Hoffmann
Membership	Helen Rico, Chair/Sue Mager VC
Region 5	Robin Bridson
Items Rec'd Prior to 3rd Business Session	Debra Carlin, Secretary
New Business	Renee Cerullo, President
Roll out 2016 – 2017	Theresa Fazzolari, President Elect
Adjournment	Renee Cerullo, President
Announcements/Fundraising	

Post-Conference Board Meeting



POST CONFERENCE BOARD MEETING AGENDA

June 5, 2016 – Saratoga Springs, NY

Members of the Board and those assuming board member chairs need to check in with secretary prior to the start of the Board meeting.

Call to Order	Theresa Fazzolari, President
Declaration of Quorum	Theresa Fazzolari, President
Adoption of Board Meeting Agenda	Theresa Fazzolari, President
Adoption of Board Meeting Rules	Theresa Fazzolari, President Margarita Clemento, Parliamentarian

Report of State Officers:

Secretary's Report	Sue Mager
Treasurer's Report	Mary Stelley
1 st Vice President's Report	Robin Bridson
President Elect's Report	Deb Carlin
President's Report	Theresa Fazzolari

Board Member Reports:

Immediate Past State President's Report

Renee Cerullo

Bylaws

Neale Steiniger, Chair

Finance

Ruthann Roque, Chair

Membership

Linda Przepasniak, Chair

Personal and Professional Development

Colleen Ostiguy, Chair

Advocacy

Linda Provo, Chair

Marilyn Mannino, Chair Communications

Committee Reports:

Unfinished Business:

New Business:

Adjournment

Theresa Fazzolari, President

Minutes – April 9, 2016 Board Meeting



April 9, 2016 Board Meeting Griffiss Institute, Rome. NY

President Cerullo welcomed everyone to the April 2016 Board meeting and announced the Time Keeper for the meeting - Robin Allen, Page - Hilary Egburtson, Parliamentarian - Sue Fayle and Credentials Chair - Robin Bridson.

All stood for the Pledge of Allegiance.

Secretary Carlin stated that 17 board members were present.

President Cerullo declared a quorum and called the April 2016 Board meeting to order at 2:05m.

The President reminded the assembly that only board members have a vote at this meeting. Kathleen Haddad sat in for Region VI and Margherita Clemento sat in for PPD.

President-Elect Fazzolari made

Motion 16-04 seconded by Linda Przepasniak, that the agenda be approved, with changes, with the understanding that the President is empowered to make further changes if needed. The Motion carried.

The assembly wished that the Standing Rules not be read and with no changes these rules were adopted.

Officers Reports

Secretary Carlin read the actions of the Executive Committee since the last board meeting.

Secretary Carlin made

Motion 16-05, seconded by Theresa, to approve the minutes of the October 2015 Board meeting as presented. The motion carried.

Treasurer Stelley presented the Financial Reports as of March 31, 2016. The report will be filed for audit.

Vice President Przepasniak had no addendum to her report.

President-Elect Fazzolari had no addendum to her report.

President-Elect Fazzolari assumed the Chair for the purpose of the Presidents report.

President Cerullo stated that the marketing plan is nearly complete will be implemented over the next few months. Interns from St. Boneventure will assist and can be utilized at all organization levels. There has been an increase in social media postings members are urged to post comments. All new members are being welcomed with a postcard and established members asked to encourage, guide and mentor these new members. Five chapters have been incorporated this year with more in process. Chapters are encouraged to post events on the website. There has been an increase of payments online and back end efficiencies are reducing costs.

President Cerullo resumed the Chair.

Reports of the Board of Directors

Advocacy Chair Joanne Olbrich presented legislative updates and made

Motion 16-06 that the Board recommend to the members at the annual conference the passage of the Legislative Platform and Advocacy Statement. The motion carried.

Bylaws Chair Neale Steiniger thanked the Bylaws Committee for their work and announced the chapters that have approved bylaws.

Communications Chair Katharine Smith made

Motion 16-07 the Board of Directors adopt the marketing plan as presented by the Communications Committee be implemented as a working document on New York State Women Inc. The motion carried.

Finance Chair Ruthann Rocque reviewed the proposed budget and, after discussion, made

Motion 16-08 that the board of NYS Women, Inc accept the budget for 20162017 as presented to bring to our state conference in June. The motion carried.

Membership Chair Helen Rico reported that there are 516 current members and 80 lapsed members please encourage to pay dues and welcome new members.

Career Recognition Chair Margherita Clemento reported that PPD information is out to the local chapters and Regions and asks that all applications be submitted by May 1, 2016.

Other Committee Reports

Women's Day at the Fair Chair Pat Ferguson reported that the event this year is on Wednesday, August 31st and shared the particulars.

Manual of Instruction Revision Chair Neale Steiniger made

Motion 16-09, seconded by Margherita Clemento, that the amendments to MOI section 3.07a be approved. The motion carried.

Youth Leadership Program Chair Hilary Egburtson reported on activities and offered encouragement and assistance.

Amy Kellogg reported, for the Nominations Committee, the slate of officers as;

President-Elect	Debra Carlin
Vice President	Robin Bridson
Treasurer	Mary Stelley

Nominations for Secretary will be taken from the floor at conference.

New Business

None

President Cerullo reported on activities planned for the annual conference and noted opportunity request for sponsorship opportunities

With no other business the 2016 April Board of Directors meeting adjourned at 2:59pm.

This page intentionally left blank ...

Reports

President

Position	Renee Cerullo, President
Goals	<p>My goals for the year were:</p> <ul style="list-style-type: none">• Get more chapters incorporated• Implement a marketing plan for the organization and chapters• Bring in speakers and seminars at the meetings
Actions on Goals	<p>We have accomplished parts of all the goals!</p> <ul style="list-style-type: none">• By conference I expect 10 chapters to be incorporated since Jan. Very few are not close to being finished.• Marketing plan was unveiled at the April Meeting and over the summer Pauline Hoffmann and myself will be starting to implement it. We will be trying to attend Region meetings to work with chapters in those areas or working individually with chapters.• We were able to bring a big speaker to the annual conference. We added more seminars to the October meeting. It was not just a board meeting.

Vice President

Position	Linda Przepasniak, Vice President
Goals	To assist the President and Executive Committee in achieving the goals and objectives of New York State Women Inc.
Actions on Goals	<ul style="list-style-type: none">• Initiated discussion to update NYSW Inc. Strategic Plan• Worked with Membership Committee to increase and retain membership• Liaison to Advocacy Committee• Participated in Executive Committee Conference calls and attended all 2015-16 state meetings

Secretary

Position	Debra Carlin, Secretary
Goals	<ul style="list-style-type: none"> • To record accurate minutes of all Executive Committee, Board and Conference meetings. • To submit completed minutes to the appropriate members in a timely manner. • To have available at all meetings the minutes of the current and previous year. • To prepare the minutes of more than one year for submission to the State Archives, SUNY at Albany. • To attend Region and Local Chapter meetings as the State Representative as requested.
Actions on Goals	<ul style="list-style-type: none"> • Minutes have been recorded, approved and submitted as required. • Current year and previous year minutes are on hand at all meetings. • Acted as State Representative at Region and Local Chapter meetings when requested.

Treasurer

Position	Mary A Stelley, Treasurer
Goals	<ul style="list-style-type: none"> • Participate in EC & board/conference meetings • Deposit funds and pay invoices timely • Prepare financial reports for EC & NYS Women meetings • File quarterly NYS sales tax • Complete annual insurance audit • Mail to chapters liability insurance invoices & certificates • Remit dues to chapters monthly • Assist finance chair with 2016-17 budget • Assist chapter treasurers as needed
Actions on Goals	<ul style="list-style-type: none"> • Submitted quarterly NYS sales tax reports • Assisted with preparation of proposed 2016-17 budget • Attended EC meetings & reviewed monthly financial reports • All liability insurance premiums have been received • Mailed chapter dues checks monthly • Deposited checks and paid invoices when received • Assisted chapter treasurers regarding dues

Balance Sheet

ual Basis

NYS Women Inc Balance Sheet As of April 30, 2016

ASSETS

Current Assets

Checking/Savings

10110 Checking/Operating 10,576.97

10120 PayPal 2,528.45

10200 Unrestricted Savings 65,459.34

10300 Restricted Savings 10,011.69

Total Checking/Savings 88,576.45

Other Current Assets

14000 Prepaid Expenses 808.25

Total Other Current Assets 808.25

Total Current Assets 89,384.70

TOTAL ASSETS 89,384.70

LIABILITIES & EQUITY

Liabilities

Long Term Liabilities

20400 Personal/Professional Dev 7,388.00

20420 Interest 618.49

20430 Program 1,065.00

20460 Youth Leadership 1,180.00

Total Long Term Liabilities 10,251.49

Total Liabilities 10,251.49

Equity

30000 Fund Balance 44,143.63

Retained Earnings 29,406.03

Net Income 5,583.55

Total Equity 79,133.21

TOTAL LIABILITIES & EQUITY 89,384.70

Profit and Loss

Accrual Basis

NYS Women Inc.		
Profit and Loss Performance		
July 2015 through April 2016		
	Jul '15 - Apr 16	Annual Budget
Ordinary Income/Expense		
Income		
40000 Dues	13,635.00	19,250.00
40100 October Board	696.20	
40200 April Board	1,645.00	
40300 State Conference	2,931.00	2,000.00
40500 Sponsorships	450.00	2,000.00
41000 NIKE Income	2,231.16	3,000.00
44000 Interest Income	110.02	200.00
45000 Miscellaneous Income	35.00	
Total Income	21,733.38	26,450.00
Gross Profit	21,733.38	26,450.00
Expense		
50050 Membership	0.00	
50070 Misc. Cmte. Expenses	0.00	500.00
50100 Auditor	100.00	1,000.00
50200 Legal	475.00	5,000.00
50300 Insurance Expense	-184.50	1,000.00
50500 Communications	444.14	700.00
50900 Other Expenses	164.02	200.00
60100 Region Directors	825.00	1,650.00
60300 State Reps-Field Service	0.00	500.00
60500 Past State President	75.00	275.00
60700 State Event PPD/NC/CR	0.00	1,500.00
60900 President	700.00	1,200.00
61100 NIKE Editor	0.00	200.00
61200 Other Officers	1,200.00	3,000.00
61300 Parliamentarian	300.00	600.00
61600 Standing Chairs	900.00	1,650.00
61700 Treasurer expenses	44.40	300.00
70200 Promotion/Marketing	885.79	3,000.00
70400 Web Site	2,130.00	4,000.00
70500 Database	492.00	1,000.00
80100 Fall Board	472.79	
80200 Winter Board	695.29	
80300 Annual Conference	563.08	
80600 NIKE Publication	5,885.82	8,000.00
80900 Miscellaneous Expenses	-18.00	
Total Expense	16,149.83	35,275.00
Net Ordinary Income	5,583.55	-8,825.00
Net Income	5,583.55	-8,825.00

Region 2

Region Director	Marilyn Mannino
Assistant Region Director	Marie Illuzzi
Goals	<ul style="list-style-type: none"> • To keep our Region alive and working. • Visit all the Chapters during the year and attend their functions. • Assist in Fundraising and encourage members to move up in the Region.
Actions on Goals	<ul style="list-style-type: none"> • Attended meetings of the three Chapters and assisted in the Night at the Races in Bay Ridge Brooklyn Chapter. • Attended the Women of Distinction in Staten Island where one of their members was recognized. • Elected new Region and Assistant Directors for 3016-2017 • Attended Bay Ridge Brooklyn Meetings.

Region 5

Region Director	Robin Bridson
Assistant Region Director	Helen Rico
Goals	<ul style="list-style-type: none"> • To reach out to all chapters and provide assistance. • Hold two Regional Meetings • Increase membership and involvement in Region and State events.
Actions on Goals	<ul style="list-style-type: none"> • Emailed all chapters. Went to as many local chapter meetings as possible. • Held one super fantabulous Region Meeting in Lake Placid in April. All Chapters were represented. • Membership is increasing.

Region 6

Region Director	Linda Winston
Assistant Region Director	Kathleen Haddad
Goals	<ul style="list-style-type: none"> • To provide programming and training for region members • To promote region and state involvement
Actions on Goals	<ul style="list-style-type: none"> • Held three Regional Meetings • Provided programming and information at each meeting • Supported LO presidents as needed • Encouraged member participation and sharing at each meeting

Region 7

Region Director	Jacquie Shellman
Assistant Region Director	Hilary Egburtson
Goals	<ul style="list-style-type: none"> • Increase and retain membership. • Reintroduce the Regional Leadership Meeting after State Conference and before Fall Region Meeting. • Provide a leadership meeting at region similar to the State Winter Board Meeting 2016. • Review and update the Region Scholarship Program. • RD and ARD to make a concerted effort to attend our local meetings. • Make better use of the e-mail BLAST option.
Actions on Goals	Our locals are very active in their own localities, busy with worthwhile community events all the while keeping NYS Woman, Inc. in the foreground.

Bylaws

Chair	Neale Steiniger
Committee	Margherita Clemento, Vice Chair Linda Provo, Committee
Goals	<ul style="list-style-type: none"> • Review NYSW State Bylaws and propose changes to Board of Directors and Members • Update Model Chapter Bylaws to conform to updated State bylaws • Committee members will assist every Local Chapter attain the goal of having updated bylaws by the end of the year
Actions on Goals	<ul style="list-style-type: none"> • Updated NYSW State Bylaws and Model Chapter Bylaws with changes approved at the NYSW Annual Conference • Vice Chair Margherita Clemento has contacted Capital Region Womens Network, Lake to Lake Women, Professional Women of Sullivan County, Steuben County, Town & Country, Westchester and Yates County Women Chapter • Linda Provo has contacted Adirondack, CNY, Mohawk Valley, Professional Business Women of Rome, St Lawrence, Tri-County and Walton. • Neale Steiniger has contacted Buffalo Niagara, Chadwick Bay, Clarence, Grand Island, Greater Binghamton, Lakeshore, Niagara Frontier, Professional Women of the Finger Lakes, Southern Finger Lakes, Staten Island and Susquehanna • Thank you to Adirondack, Bay Ridge Brooklyn, Buffalo Niagara, Chadwick Bay, Clarence, CNY, Greater Binghamton, Lake to Lake, Lakeshore, Niagara Frontier, Professional Business Women of Rome, Professional Women of Sullivan County, Richmond County, Southern Finger Lakes, St. Lawrence, Staten Island, Steuben County, Susquehanna, Town and Country, Tri-County and Yates County Women for submitting bylaws

Communications

Chair	Katharine Smith
Committee	Pauline Hoffmann Joyce DeLong
Goals	<ul style="list-style-type: none"> • Reach a wider audience and tell them about NYS Women, Inc.
Actions on Goals	<ul style="list-style-type: none"> • Committee member, Pauline Hoffmann, developed a comprehensive marketing plan for the organization with an emphasis on social media and reaching an audience of potential younger members as well as the general public. • Renee Cerullo updated and revamped the NYS Women, Inc. website. • Organization utilized Facebook, Twitter, and the NYS Women, Inc. website to reach the public and our members. • Organization utilized The Communicator and NIKE to keep our members updated and aware of what NYS Women, Inc., our regions, and our chapters are doing.

Finance

Chair	Ruthann Rocque
Committee	Jill Johnson, Vice Chair Diane Dismore, Chair of Sponsorships
Goals	<ul style="list-style-type: none"> • Review Budget monthly • Supervise all NYS expenditures • Review and audit fiscal reports of state events • Review monthly bank statements and reports from treasurer • Prepare 2016-2017 budget with treasurer and president-elect
Actions on Goals	<ul style="list-style-type: none"> • Continue to work with state treasurer on above goals • Presented 2016-2017 at April Board meeting and will present to membership at state conference

2016 – 2017 Proposed Budget

NEW YORK STATE WOMEN, INC.			
	2016/2017 Proposed Budget	Explanations	2015/2016 Adopted Budget
Income			
40000 Dues	\$19,400.00	550 @ \$35 (MOL/MAL) 10 @ \$15 (SOL)	\$19,250.00
40100 October Board			\$0.00
40200 April Board			\$0.00
40300 State Conference	\$2,000.00		\$2,000.00
40500 Sponsorships	\$2,000.00		\$2,000.00
41000 NIKE Income	\$3,000.00		\$3,000.00
44000 Interest Income	\$200.00		\$200.00
Total Anticipated Income	\$26,600.00		\$26,450.00
Administrative Expenses			
50070 Committees	\$500.00	PPD Committee, WHM, WBM, etc.	\$500.00
50100 Auditor	\$1,000.00	Review	\$1,000.00
50200 Legal	\$1,000.00	Chapter incorporations	\$5,000.00
50300 Insurance	\$1,000.00	Treasurer Bond, Liability Ins	\$1,000.00
50500 Communications	\$500.00	Postage/Constant Contact	\$700.00
50900 PayPal/Other	\$300.00		\$200.00
Total Administrative Expenses	\$4,300.00		\$8,400.00
Leadership Expenses			
60100 Region Directors (6)	\$1,800.00	ARD if RD not present \$100, \$75, \$125	\$1,650.00
60300 State Reps - Field Service	\$500.00	6 Region Mtgs \$83.33 per meeting	\$500.00
60500 Immediate Past State President	\$300.00	Mtg stipend: \$100, \$75, \$125	\$275.00
60700 State Event - PPD Speakoffs	\$1,500.00	State conference awards PD, NC, CR	\$1,500.00
60900 President	\$1,200.00	Expenses and mtg stipend	\$1,200.00
61100 NIKE Editor	\$200.00	Mtg stipend: \$50, \$50, \$100	\$200.00
61200 Other Officers EC (4)	\$2,400.00	Mtg stipend: \$200, \$100, \$300 - EC	\$3,000.00
61300 Parliamentarian	\$600.00	Mtg stipend: \$200, \$100, \$300	\$600.00
61600 Standing Chairs (6)	\$1,800.00	Mtg stipend: \$100, \$75, \$125	\$1,650.00
61700 Treasurer	\$300.00	Supplies/postage	\$300.00
Total Leadership Expenses	\$10,600.00		\$10,875.00
Membership Expenses			
70200 Promotion/Marketing	\$2,000.00	Promotion \$1,000/Marketing \$1,000	\$3,000.00
70400 Web Site	\$3,000.00	Hosting/Web page updates	\$4,000.00
70500 Database	\$1,000.00	Maintenance	\$1,000.00
80600 NIKE	\$8,000.00	Online/hard copy/postage; net \$5,000	\$8,000.00
80900 Misc-meetings committee	\$600.00	Board packets & conference book	
Total Membership Expenses	\$14,600.00		\$16,000.00
Total Anticipated Expenses	\$29,500.00		\$35,275.00
	\$2,900.00	Appropriated Fund Balance	\$8,825.00
Total Anticipated Income	\$26,600.00		\$26,450.00

Membership

Chair	Helen Rico
Committee	Sue Mager, Vice Chair Robin Bridson Joyce DeLong Linda Przepasniak Debra Carlin, Advisor Sue Kelly
Goals	<ul style="list-style-type: none"> To INCREASE membership To reach out to lapsed members To welcome all new members via NYS Women Inc postcards To have a successful Womens' Day at the Fair Recruiting Event To develop a best practice recruitment tool for chapters Actions on Goals Womens Day at the Fair - we spoke to over 100 individuals Since Fall Board Met with the committee four times via conference calls to discuss status of new members, lapsed members and the creation of a best practices tool
Actions on Goals	<ul style="list-style-type: none"> Written articles for the NIKE and the Communicator Post cards continue to be sent to welcome all new members Phone calls and emails to lapsed members to encourage them to renew and to find out if we can assist if there is a problem Continuing to to work on a Best Practices Recruitment Tool

Nominating

Chair	Amy Kellogg
Committee	Ramona Gallagher Margherita Clemento Helen Rico Linda Winston Colleen Ostiguy Neale Steiniger
Goals	Prepare 2016 -2017 Slate of Officers for presentation at Annual Conference
Actions on Goals	<p>Slate of Proposed Officers for 2016-2017:</p> <p>President - Elect - Debra Carlin Vice President - Robin Bridson Treasurer - Mary Stelley Secretary - Sue Mager - Sue will be officially nominated for this position by a member of the nominating committee from the floor.</p> <p>If anyone else is interested in running for one of these positions, we will take nominations from the floor during the First Business Session at the Annual Conference.</p> <p>Otherwise, this slate will be presented to the membership during elections on Saturday, June 4, 2016.</p>

Women's Day at the NYS Fair (August 31, 2016)

Chair	Pat Fergerson
Goals	<ul style="list-style-type: none"> • Participate in the annual event, Women's Day at the NYS Fair, always the Wednesday before Labor Day in Syracuse, New York. This year – August 31, 2016 • Promote Women's Day at the Fair as an opportunity for members of NYS Women, Inc. to network and share our mission. • Promote NYS Women, Inc. through Women's Day at the NYS Fair.
Actions on Goals	<ul style="list-style-type: none"> • Obtained space at the 'mini fair' pavilion for NYS Women, Inc. to have a booth for Women's Day and membership promotion • Working with the executive committee and membership committee. • Sponsorship of Women's Day by providing Cake for Luncheon by NYSWomen, Inc. • Materials will be distributed to women at Women's Day (NYS Fair) at Luncheon, Pavilion and Parade. • Provide any assistance to Women's Day Manager in obtaining Women's Day program. Luncheon speaker –Leslie English, President of Dale Carnegie of CNY will be speaking on Women's Day. Her topic is "emotional intelligence". • Take reservations at June Conference for walking in 6 pm Women's Day Parade; all are welcome. • Keeping NYS Women Inc. members informed of committee action. • Provided invitations to one and all for Women's Day at the NYS Fair via meetings, Nike and the Communicator. NYSFair.org/SpecialDays for forms in mid July.

Grace LeGendre Endowment Fund Annual Report



GRACE LEGENDRE ENDOWMENT FUND, INC ANNUAL CONFERENCE REPORT 2016

We have had a wonderful year with many successes. Most importantly, thank you for the contributions you all make to the Grace LeGendre Endowment Fund so that we can continue to help NY women with their education goals. Also, thank you to NYSW President Renee Cerullo for appointing three NYSW members, Jennifer Charron, Sue Mager and Colleen Ostiguy, to our Board of Directors. Their contribution to our Board was very important as they provide a valuable link between our organizations.

This year we awarded 3 fellowships for \$2000.00 each. These winners were announced at our GLEF Annual Meeting, and also at the NYSW Annual Conference, on the GLEF website, and in NIKE. The awards were given at a luncheon of the GLEF Board where we heard from Rachel Marinell who is completing her master's degree. She gave us some insight into her studies and her future goals. This luncheon is open to anyone who would like to attend and we would be very pleased to see some NYSW at the next luncheon in May 2017.

Our Board of Directors continues collect quarters in medicine bottles for the Rx Education program at all NYSW functions. We have raised enough funds so that we can now give a Special Grant Award of \$500.00 annually. The winner of the grant is NYSW for the keynote speaker at this conference.

Please check out our website. It has all the important information about Grace LeGendre Endowment Fund, Inc. including the Board of Directors, applications for the fellowship and Special Grant, and bios of our 2016 winners.

Thank you again for all the support you give to the Grace LeGendre Endowment Fund and most importantly women across all of NYS.

Elsie Dedrick,
Out-going President GLEF Board of Directors

Grace LeGenre Endowment Fund Report – Donations Received



NY GRACE LEGENDRE ENDOWMENT FUND, INC.

Donations Received

May 1, 2015 – April 30, 2016

Individual & Group Gifts

Eugenia M Barnaba
IHO Leslie & Paul Strebel
Maria & Edward Barnas
IMO Kay Boland
Lois Bircher
IMO Donna Rodden, Director BPW Albion District VIII
Diane M. Brockway
IHO Carolyn Frazier, BPW/VT President 2014-15
Nancy Church
Margherita Clemento
IMO Thalia Pizzarello
IMO Michael Clemento
IMO Michael Clemento
Elsie Dedrick
IMO R. David Swank
Elizabeth A. Drislane
IHO 2015-16 Board of Directors & Members
IHO Vi McKaig
IHO Barbara Ziegler
IHO Cheryl & Katherine Boland
IMO Katherine Boland
Carol Greenough
IMO Kay Boland
Gloria Hutchings
IHO Jo Anne Krolak
Diane Illig
JoAnne Krolak
IHO Gloria Hutchings
Marilyn Mannino
IMO Adam McBeth
Viola McKaig
IMO David Swank
IHO GLEF Board of Directors
Leona Sobierajski
IMO Katherine Boland
IMO Arthur (Mickey) Stagg
Neale Steiniger
IMO Kay Boland
Gladys Wiedrich
IHO the GLG Board
Barbara Ziegler
IHO Vi & Ken McKaig
IMO Sue Mager's Brother
IMO Ann Lenio
IMO Hillary Shepard's Father
IHO Betty Drislane
IHO Betty Drislane's Birthday
IMO Arthur 'Mickey' Stagg
IMO Katherine Boland

Regions

NYSW Region III
NYSW Region IV
NYSW Past State Presidents
IMO James O'Connor

Local Chapters

Champlain Valley BPW
IMO Grace Hagar
NYSW Adirondack
IMO Arthur Tyll
NYSW Lakeshore Chapter
NYSW Niagara Frontier
IMO Janet McMaster
IMO Donna Zellner Neal
NYSW Westchester County
IMO Hillary Shepard's Father
IMO Arthur 'Mickey' Stagg
IMO Katherine Boland

A. Total Individual & Group Gifts \$ 2500.00

B. Bequests - Corporate Donors \$ 125.00
Pfizer Corp. – Betty Drislane 125.00

Total Donations Received \$ 2625.00

SUMMARY

Total Funds Paid –

April 30, 2015	\$ 382,416.12
Individual & Group Gifts	\$ 2500.00
Bequests & Corporate Gifts	\$ 125.00
Total Funds Paid –	\$ 385,041.12
Benefactor Pledges Unpaid	<u>\$ 6039.00</u>

Total Funds Raised \$ 391,080.12