Manual of Instruction

New York State Women, Inc.
Equipment Agreement

I, _____ acknowledge that I have received the equipment identified below:

General Description_____

Manufacturer_____

Model Number _____

Serial Number _____

I agree that the above equipment will only be used for NYSWI purpose described below:

_____

_____

_____

I further agree to return the above equipment at the conclusion of the stated purpose on _____, 20___ and understand that failure to return the equipment will result in the assessment of a charge for the fair market value of the equipment. All borrowed equipment is to be returned in good working order less normal wear and tear.

_____ _____
Borrower Name (Please Print) Approved by NYSWI President

_____ _____
Street Address Signature Date

_____
City, State, Zip

_____
Telephone

_____
Signature Date