

Budget #	Actual #	Budget \$	Subtotals	Actual \$	Notes
<b>Income</b>					
Registrations	(Budget ___)				See MOI for exemptions
Regular # @ \$ 25					
Late @ \$ 35					Conference fees: \$40, 55, 75
On Site @ \$ 50					Board fees: \$25,35,50
Hotel Advance / NYSW Deposit					offset vs expense
Vendors and Exhibits	(Budget ___)	0.00			
Member rate @ \$		0.00			
Non member rate @ \$		0.00			
Electric sur-charge					
Individual Meals	(Budget ___)				meal prices may be slightly increased from contract amount
Saturday Lunch # @ \$					
Saturday Dinner # @ \$					
Friday Dinner / Reception # @ \$					
Chairs and President Meals					
Conf or Board Chairs # @ \$					
Reg Chairs # @ \$					
President # @ \$					
Fundraiser	(Budget ___)				
Ads, Sponsors, Boosters for Conference Book and Conf.					
Misc. Events outside of the package	(Budget ___)				
<b>Total Income</b>	(Budget ___)	0.00			
<b>Expenses</b>					
(Upgrades to all room is paid personally)					
Individual Rooms	(Budget ___)				All rooms are 2 nights, double occupancy
President's Room Fri & Sat dbl occ					President is entitled (MOI) to a room dbl occ; Meals are paid for by President
Room for Event Chair & Vice Chair					Chair & Vice - room Fri & Sat dbl occ, meals payable by chairs
Room for Reg Chair & Vice Chair					Chair & Vice - room Fri & Sat dbl occ, meals payable by chairs;
Misc. Events outside of package					
Individual Meals	(Budget ___)				Amount in Contract
Saturday breakfast # @ \$					
Saturday Luncheon # @ \$					
Saturday Dinner # @ \$					
Sunday breakfast # @ \$					
EC Friday Luncheon					if working lunch
Meeting Room Rental	(Budget ___)				
Vendor expense: set up, misc					
Audio Visual					
Registraton Materials					nametags, envelopes, etc
Conference Meeting Books and Programs					
Communication Expenses (phone, postage)					
Décor/Display					
Pages Expenses					
Repayment of Hotel deposit to NYSW	(Budget ___)				
Misc.					
<b>Total Expenses</b>		0.00		0.00	

**Total Profit (-Loss)**

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