

NYS Women Inc.
EC Pre-Fall Board Meeting Minutes
October 12, 2012

Meeting was called to order at 1:00pm Adjourned at: 4:05pm

Roll Call: 6 EC and 1 Guest (Susan Fayle)

It was determined that a quorum existed.

Recording Secretary Report:

Kim Nowakowski reported that the minutes for the September 2012 conference call meeting were not yet completed therefore this was tabled.

Kim reported on all EC actions since the June Conference and that same would be done at the Board meeting.

Treasurers Report:

Treasurer Mary Stelley reported on the financials of the organization and reviewed the balance sheet. They will be filed for audit.

Mary reported that the self audits have been done for the liability insurance and now the locals can be billed. Mary will look into officer & directors insurance.

As liaison for the finance committee, Mary reported that she has been in communication with Chair Diane Dinsmore.

Mary reported that the RFP for Bookkeepers were responded to and that three responses were received. The RFP did not appear to meet the needs of the organization at this time.

Motion 8 - A motion was made by Mary Stelley and seconded by Amy Kellogg to table the RFP's at this time. Motion carried.

Mary will ask Diane to send letters to those responses that the RFP was tabled at the EC meeting.

Motion 9 – A motion was made by Mary Stelley and seconded by Amy Kellogg for the Conflict of Interest policy to be brought to the Board of Directors for a vote.

Mary also reported that she had a credit card in her name as the treasurer.

President's Report:

President Sue Mager discussed the streamlining of the Fall Meeting scripts and the weekend schedule. As well, she reported that the weekend workshops were set with one change (Sue Mager to fill in for Linda Winston). The workshops will be videotaped so they can be uploaded to the website (special thanks to Renee Cerullo).

President Mager reported that she was working with Region V to secure space for the Winter Board meeting. It looked good for the Griffith Institute, which is near Rome, to provide free space. The date available was April 6th which is later than we normally hold this meeting, but given that it was being offered at no cost she asked the EC to consider it.

Motion 6 - A motion was made by Kim Nowakowski and seconded by Amy Kellogg that a Board of Directors meeting occur on April 6, 2013 at the Griffith Institute. Motion carried.

Annual conference will be chaired by Linda Winston and Robin Allen as vice-chair. They are looking at June 7-9, 2013. They will be asking for input from the regions about where to hold it.

President Elect's Report:

Amy Kellogg reported that XI was interested in merging with IV. The leadership directory has been updated, any changes should be submitted to Amy.

As liaison to the By-Laws committee, Amy suggested that the by-law proposed changes be done as one motion. Should problems occur, they can be separated out as necessary.

Amy discussed suggestions for Region Awards such as for Youth Leadership, Strongest Dedication, Creative Programming, and Advocacy.

Further, she would inform the Regions that the communicator has changed format to constant contact. It was suggested that it be archived for one year.

Motion 7 - Amy made a motion to pay constant contact to archive the communicator at a maximum expense of \$51 a year from the budget line 70200. Colleen Ostiguy seconded the motion. Motion carried.

First Vice President's Report:

Colleen Ostiguy requested that Amy Kellogg inform the Directors of the proper format for reports and that PDF's were difficult to work with. She suggested that a link to the report and voting items appear on the website within the time frames necessary (30 day note bylaw changes by members vote) (Board 10 days notice on voting items). Further that motion forms would be put online.

Colleen also reported that she was looking for member benefits program ideas and asked the EC to remind members that we need suggestions.

Colleen, as the liaison to the communications committee, stated that emails are being sent to new members. There was nothing to report regarding public policy except that we should focus on NYS issues and not Federal.

Second Vice President's Report:

Renee Cerullo reported as data base manger that the current membership total was 616 and 135 lapses (although 34 lapses were Professional Women of the Finger Lakes who will renew). We have been averaging 1 new member per week and have 30 since June. All members are in good standing for this meeting.

As liason to the membership committee, Renee asked Kim to contact Wendy Hall and Roseann regarding Eastern Suffolk's treasury and minutes for disbanding. The same will need to be done with Nassau chapter.

The issue regarding Metro-Utica and its treasury was discussed. If Metro-Utica is an Incorporated chapter it will not be an issue for the EC. If they are not incorporated, the EC may have liability issues.

Renee stated that she has been doing renewal reminders with a 2 month notice and 1 month notice system. She is dropping members if they lapse 1 year or more. A discussion occurred regarding late renewals. It was suggested that Colleen and Amy work on a motion to amend MOI policy to include less than 6 months late is retroactive to expiration and more than 6 months goes forward with new membership date unless all past dues are paid. Colleen and Amy will work with Neale Steinerger regarding this.

Renee suggested that marketing should be from the communications committee for meetings and conference by the public relations chair.

New Business:

Motion 10 – Amy Kellogg made the motion to allow intsy-print to market membership pins to our members. Renee Cerrullo seconded. Motion Carried.

It was reiterated by the EC that membership products page needs to have a disclaimer and needs EC approval before being marketed.

A discussion ensued regarding the possible rotation of Regions for Board Meetings & Annual Conference. It was suggested that the Board meetings be centralized and rotate the annual conference for a two year period to ensure better pricing.

The EC was reminded that the Immediate Past President is a member of the Board and an advisor to the EC but can't be both at the same time. It was suggested to look at changing the MOI to state "upon request of the President shall serve as an advisor to the EC".

Prepared by: Kim Nowakowski

Approved: