



EC Teleconference Meeting
January 14, 2014

Present: Amy Kellogg, Colleen Ostiguy, Renee Cerullo, Theresa Fazzolari, Mary Stelley, Debra Carlin

President Kellogg called the meeting to order at 7:01pm.

Recording Secretary Debra Carlin:

Motion made by Colleen Ostiguy, seconded by Renee Cerullo to approve the minutes of the November 25, 2013 EC meeting. The motion carried.

Treasurer Mary Stelley:

The Financials as of December 31, 2013 were reviewed, showing a net income of \$759.00.

Most chapter liability bills have been paid.

Bills were received for November and December for EC meeting phone calls. This number was used in error and will be corrected going forward using the free service. SalesTax report was filed in December and next is due March 20, 2014.

A budget meeting will be scheduled.

Spoke with Robin Bridson regarding invoices that have not yet been received. Mary will follow up with Katherine on this issue.

President Elect Colleen Ostiguy:

An update will be sent to RD's/ARD's to remind them about the April board meeting and Annual Conference.

A few changes will be made to the Leadership Directory.

There are no new member benefits.

The Future Meeting Committee has forwarded proposals from two hotels for the October board meeting, with one more to come.

1st Vice President Renee Cerullo:

As of today there are 539 current members and 170 lapsed members.

A mailing will be done for those without email.

Professional Women of the Finger Lakes dues have not been forwarded from the local chapter to state. Renee will keep working on this and will ask Mary Ellen Morgan to assist.

Some renewals have been received with no record these members. Renee will follow up.

Renee will forward lapsed member reportd to Colleen.

Website traffic has picked up quite a bit. People are filling out online applications for membership and there is no follow up. Applications currently go to Renee and Neale and the Chapter contacts. The RDs will be added to the list for further follow up.

Something will appear in the next Communicator regarding this issue.

Renee will request reports from the Membership and Communications Committees.

2nd Vice President Theresa Fazzolari:

Gale was to get with Lois, Chair of the Athena Society, to discuss the fundraising for awarding memberships to women in the military.

The EC I will review the entry form and when complete the process will go on the web site and in the communicator.

After discussion Theresa Fazzolari made a motion, seconded by Renee Cerullo, that the Athena Society will award two (one year) membership, the local chapter portion to be paid by the Athena Society and the State share to be paid by the State (waived). The motion carried.

Theresa will ask Gale to do an article for the NIKE.

President Amy Kellogg:

Amy went to the Southern Fingelrakes chapter meeting to find that many members involved do not fully understand the structure and meaning of NYSWI. Amy created a diagram outlining the structure which will be placed on the website.

April Board meeting workshops and schedule were reviewed. Major items for the meeting will be the presentation of the proposed budget for next year and the Legislative platform.

The February Communicator will focus on the April Board meeting.

May conference material will be handed out at the April Board meeting.

Conference tentative budget will be discussed on the next EC call.

Conference schedule was reviewed.

The next Communicator deadline is January 26th.

The next NIKE deadline is March 15th.

The next EC meeting is February 19th.

Amy left the meeting at this time.

Unfinished Business:

The incorporation attorney requested a revised engagement letter to include more detail such as the monetary amount and to specify what the firm is doing for us.

The payment process will be determined upon the signing of the agreement.

The process will begin with the chapters with the larger memberships with the entire process being documented for future reference.

Mary Stelley made a motion, seceonded by Theresa Fazzolari, to approve the attorney engagement letter pending no further questions form the NYWSI Finance Chair. The motion carried.

With no other business the meeting was adjourned at 8:01.