

EC Meeting
Oct. 4, 2022 Minutes

President Janet Carey called the meeting to order at 6:29 p.m.
In attendance: President Janet Carey; Treasurer Patti Pollock; Secretary Denise Murphy; President-Elect Robin Bridson; and guests Immediate Past President Jacque Shellman and State Parliamentarian Margherita Clemento.

A quorum was present.

Secretary's Report: Denise Murphy
Minutes of the EC meeting on Sept. 6, 2022, were approved as submitted.

Treasurer's Report: Patti Pollock
As of Oct. 1, 2022, total cash on hand was \$90,385.40. The treasurer is awaiting return of a number of conflict-of-interest forms and insurance-premium payments from a few chapters.

Treasurer Pollock said the interest rate for the restricted-savings account increased, meaning a little more interest earnings are being deposited each month, and she plans to work Monday on the annual audit with Linda Winston.

The treasurer's report was filed for audit.

President-Elect Report: Robin Bridson.

Membership: As of Oct. 4, membership numbers stand at 345 current and 69 lapsed members.

RD liaison: President-Elect Bridson said several regional directors were to decide new officers this weekend, and results - along with revised chapter leadership rosters - will updated online.

Membership liaison: A dozen people attended a chapter leadership meeting, and sample packets of updated promotional materials and a recap of the discussions were sent to them. Another event is set for the end of October.

Communicator: President-Elect Bridson planned to publish the Communicator with a reminder for the Fall Board meeting and an ad to promote PPD.

Other: Sharing of personal emails on the PSP website page will end.

President's Report: Janet Carey

Member letters: She said membership letters still show the immediate-past president's greeting and message. President-Elect Bridson said needed updates were made.

Chapter awards: The President hopes more chapters vie for the annual awards which recognize their activities, achievements and accomplishments. She wants more details about the activity's benefits outlined in the nomination material such as supporting information, partnerships involved and photographs. Treasurer Patti Pollock will chair the Women in Business award, and Jacquie Shellman will chair the Special Events award.

Chapter Presidents' Meeting: President Carey said the meeting was well received, and every region had a chapter represented at the brainstorming session. Among topics raised were fundraising; respecting, interacting and working within multi-generational groups; retaining members and attracting new ones. A second meeting is Oct. 27 and is also open to all.

EC document inventory: For continuity during leadership transition and tracking of EC-purchased materials (ex. gongs, banners and gavels), President Carey suggested an inventory be kept of all related equipment so its location is known and noted. Then, if an officer dies or becomes incapacitated, family/survivors know what to return to NYSWI. Keeping officer-communication logs of conversations outside of meetings might also be important so future officers are aware of what discussions have taken place and when. President-Elect Bridson said she would head a task force of past presidents to make recommendations to the EC.

Other: To broaden appeal for state-held activities, a designation will be added to the website's events form to indicate if an event is in-person, zoom or restricted to certain attendees.

Chapter dissolution: The Capitol region chapter is disbanding, and the information will be forwarded to President Carey. The chapter's treasurer was away so final distribution of its treasury was undecided.

Fall Board meeting agenda: President Carey said Amy Colon will be recognized as bylaws chair, and a third GLEF board member will be decided. The script was approved.

Adjournment: The meeting was adjourned at 7:55 p.m.

Next Communicator deadline is Nov. 4, 2022.

Next Nike deadline is Oct. 15, 2022.

Next EC meeting is Nov. 1, 2022, at 6:30 p.m.

Prepared and submitted by:



Denise Murphy

Secretary

Date approved: Nov. 1, 2022