

April Board Meeting  
Griffiss Institute, Rome, NY  
Saturday, April 21, 2018

President Debra Carlin welcomed all and thanked the Meetings Committee for all their hard work putting this meeting together. Our timekeeper is Kathleen Capra; page is Doris Brooks. Parliamentarian – Margherita Clemento. Credentials Chair – Neal Steiniger.

President-Elect Robin Bridson led the assembly in the Collect. Vice President Jacquie Shellman led us in the Pledge of Allegiance.

President Carlin called the meeting to order at 10:00 AM and declared a quorum with 18 board members present.

A moment of silence was held for recently passed Linda Provo and Susan Fayle.

Neale Steiniger read the Registration Report.

State Officers – 1  
Parliamentarian – 1  
Immediate Past State President – 0  
Region Directors – 2  
Assistant Region Directors – 1  
Standing Committee Chairs – 5  
Standing Committee Vice Chairs – 1  
Special/Sub Committee Chairs – 3  
Special/Sub Committee Vice Chairs – 1  
Past State Presidents – 0  
Members – 12  
Guests – 0  
**Total – 30**

The Board Meeting rules that were printed in the packet were accepted.

The meeting agenda was printed in the packet.

**MOTION BD 17-18 (12)**

**Made by Robin Bridson, seconded by Jacquie Shellman that the agenda be approved with changes mentioned, and with the understanding that the President is empowered to make further changes, if needed. Motion carried.**

President Carlin recognized First Timers:

- Ella Elsheimer – Rome
- Blanche Davis – Mohawk Valley
- Maryann Buttonshoen – Mohawk Valley

President Carlin acknowledged members who moved up to fill vacant board seats:

- Joann Olbrich to Region 2
- Sheralyn Fox to Region 7

- Linda Winston to Region 6

Secretary – Acting Secretary Robin Bridson read the actions of the Executive Committee since the board meeting of October 14, 2017.

The minutes of the October Board Meeting were in the packet.

**MOTION BD 17-18 (13)**

**Made by Helen Rico, seconded by Linda Przepasniak to approve the minutes of the October 14, 2017 Fall Board Meeting. Motion carried.**

Treasurer Mary Stelley presented the financial reports as of March 31, 2018 – the report will be filed for audit.

Vice President Jacqueline Shellman gave her report. She went over duties of the Vice President, per the MOI. She reported she participated in monthly EC calls, monthly meetings committee meeting for the June Conference including site location and administrative issues. She is the liaison the Advocacy and Membership Committees. She participated in the contract for NIKE and Website. She shared that she got to know many new people.

President-Elect Robin Bridson reported that prior to the meeting, the Region Directors and Assistant Region Directors held a meeting and discussed what was going on in their regions. The regions were very busy and a common theme was communication and the need to increase membership participation in Region and State events.

President-Elect Robin Bridson assumed the chair for the purpose of the President’s Report.

President Debra Carlin reported that “Talking Points” from State and the meeting would be sent to Local Chapter Presidents and the Region Directors so they can share with their membership. Pat Ferguson couldn’t be in attendance so information on Women’s Day at the Fair (August 29, 2018) was shared. Information was also given on the Grace LeGendre Endowment Fund. They will be having a luncheon to award their grants on May 19, 2019 at the Hampton Inn on Western Avenue in Albany. Information is in the packet. A reminder was given to reach out to the President-Elect for State Representation for Region Meetings and also share the dates of their Region meetings and request representation from State. The form is on the website in the Toolkit. At Conference, there will be an awards ceremony on Friday evening. Tanya and Christine need the information. The submission deadline is May 1, 2018 to the coordinators and then on the Committee by May 10, 2018. Currently nothing is planned for the Annual Conference for Sunday morning. Discussion was held.

The chair requested the President to resume the chair at this time.

REPORTS OF THE BOARD OF DIRECTORS:

Advocacy – Marilyn Mannino –Working with PowerHER, equal pay, salary history, attended the rally April 10<sup>th</sup> at City Hall, hoping to sponsor a rally (not political) – repeat email.

Bylaws – no changes

Communications – Neale Steiniger – Thanked committee, looking forward to getting more information out.

Finance – Ruthann Rocque – Review proposed budget and two RFPs for the website and two RFPs for NIKE. Proposed the budget. She stated she was here for any questions and that there were no major changes. Nothing has been done on chapter incorporations – big issues with ID. RD to get list (approval to extend time) of who is incorporated. 501 (c) 6. Recommendation: keep a copy of the incorporation paperwork on the state website in the members only. Also additional person to be working on this. (Cost to the state to dissolve – how much? If a chapter is disbanding, they should pay.)

Membership – Linda Przepasniak – Membership concerns on the state level, important to retain and also to gain. Need to make sure we insure the stability of the state organization so we can do the work we need to do. We need to find out the issues and come up with strategies. Perhaps try to keep them as MAL for them to continue to show their support for the work that we do. Encourage them to stay on as a state member. Reviewed lapsed member tally and reminded of membership challenge – current vs lapsed. May 1<sup>st</sup>, the lapsed members will be purged as of May 1st. Mentioned that BNC was discussing the creation of a diversity committee to get more members from unrepresented areas. Discussion was held.

PPD – Mary Ellen Morgan – Sue Mager is working on the Athena Military Women’s Initiative to produce programs for women transitioning from military to civilian. There are other needs as well. Robin Allen is working on Career Recognition and would like to change the toolkit to be more inclusive and allow for mentoring and sharing of life experiences instead of just career experiences. There was no objection to being more inclusive. Shirley Felder is working on Young Careerist. Some activities have been held with regards for Youth Leadership.

#### OTHER BOARD & SPECIAL OR SUB-COMMITTEE REPORTS:

Regions represented gave their oral reports. Many Regions are very active and are looking for ways to involve more members.

MOI – Neale Steiniger – Reported on the changes to MOI 2.18 (Nominating Chair and Committee), MOI 3.02 (Region Meetings), and MOI 2.11 (Elections).

Legislation/Resolutions – Joann Olbrich – Reported on legislations on the Federal and State Level: Global Heal, Empowerment and Rights (HER) Act (H.R. 671/ S. 210), and New York State Legislation 2018 – Human trafficking awareness and training, Bill #A06834B.

Nominations – Margherita Clemento – Reported on the eligibility for second terms and that all opted to serve a second term. There is an opening for secretary. Nominations from the floor at the first business session at State Conference. Need to have all the forms filled out.

**Unfinished Business – None**

**New business:**

- MOTION BD 17-18 (14)**      **MOI Section 2.11 – Made by Neale Steiniger, seconded by Mary Ellen Morgan: Move that the proposed amendments to MOI Section 2.11 Elections be approved. Motion carried.**
- MOTION BD 17-18 (15)**      **MOI Section 2.18 – Made by Neale Steiniger, seconded by Mary Ellen Morgan: Move that the proposed amendments to MOI Section 2.18 Nominating Chair and committee be approved. Motion carried.**
- MOTION BD 17-18 (16)**      **MOI Section 3.02 – Made by Neale Steiniger, seconded by Mary Ellen Morgan: Move that the proposed amendments to MOI Section 3.02 Region Meetings be approved. Motion carried.**
- MOTION BD 17-18 (17)**      **Budget – Made by Ruthann Rocque: Move that we accept the budget as presented. Motion carried.**
- MOTION BD 17-18 (18)**      **Legislation and Advocacy – Made by Marilyn Mannino, seconded by Joann Olbrech: Move that the Legislative Platform be approved as presented and that the Advocacy Statement be approved as presented. Motion carried.**

**Save the date**                  June 8, 9, 10, 2018 – NYS Conference, Holiday Inn, Burrstone Road, Utica

**Adjournment:**

There being no further business to come before the 2018 Board of Directors, Debra Carlin adjourned the meeting at 11:41 AM.

Prepared by:                      Robin Bridson, Acting Secretary  
Date Approved:                      \_\_\_\_\_