

Section 2.24
Sub-committee RESOLUTIONS

Submission of Resolutions

RULES GOVERNING THE SUBMISSION OF RESOLUTIONS AT STATE BOARD MEETINGS AND STATE CONFERENCE (should be published before July 1st of each year)

Content: A resolution is a formal method of directing specific action or stating the position of the Federation on matters of interest. The contents of a resolution shall be in keeping with the purposes and objectives of the NYSWI

Submission: Resolutions may be submitted by any Local Chapter, by a Region, by the Resolutions Committee or by the NYSWI Board of Directors.

Procedure:

- 1) All resolutions must be submitted in triplicate.
- 2) Resolutions proposed by a Region should be signed by the Region Director and the Region Secretary.
- 3) Resolutions proposed by a Local Chapter should be signed by the Local Chapter President and the Local Chapter Secretary.
- 4) Resolutions proposed by the NYSWI Board of **Directors** should be signed by the NYSWI President and the NYSWI Secretary.
- 5) Resolutions proposed by a Standing Committee Sub-Committee shall be signed by the Chair of the Standing Committee and the Sub-Committee Chair.
- 6) Resolutions Committee reserves the right to make editorial changes or to reword the resolution so that they conform to the correct format for presentation, but without changing the original intent of the resolution.
- 7) Resolutions (except courtesy and emergency) may be submitted at any time during the year but must be in the hands of the Resolutions Chair 60 days before a State Board Meeting and 60 days before the State Conference, as follows:
 - It shall be the duty of the Resolutions sub-committee to prepare the resolutions that it will recommend to the NYSWI Board of Directors Meeting or to the NYSWI Conference, and the
 - Chair shall send by U.S. mail or Email copies thereof to the NYSWI Board of Directors and to the President of each Local Chapter at least thirty (30) days prior to the NYSWI Board of Directors Meeting or the NYSWI Conference.

- All resolutions submitted must comply with Items 1– 5 under procedure or said resolution will not be considered.
- 8) It is permissible to circulate proposed resolutions within the NYSWI to Board Members and Local Chapters, but no publicity outside the Organization shall be given to a resolution until after the adoption by NYSWI.
- 9) Resolutions shall be presented to the NYSWI Executive Committee at its meeting prior to the NYSWI Board of Directors Meeting.
- 10) Resolutions shall be presented to the NYSWI Board of Directors at its pre-conference Board Meeting prior to the NYSWI Conference.

State Board Meetings and Conference Procedures:

- 1) A hearing shall be scheduled prior to action upon resolutions at the NYSWI Board Meetings or at the NYSWI Conference. There shall be time allotted to those in favor of and those opposed to resolutions to be heard. A representative of any Local Chapter, Region, Standing Committee, Sub-Committee or of the NYSWI Board of Directors proposing a resolution must appear in support of the resolution or it will not be presented to the State Board Meeting or the State Conference by the Resolutions Committee.
- 2) The proponents of any resolution not reported to the State Board Meeting or to the State Conference by the Resolutions sub- Committee, may bring such resolutions before the Board Meeting or the Conference body, but a two-thirds vote shall be required for it to be considered. If considered, such a resolution shall require a two-thirds vote for adoption.

Emergency Resolutions: Emergency Resolutions are those whose subject matter arises after the time limit for receipt of resolutions and whose value would be lost in deferment. Such proposed emergency resolutions shall be submitted in writing prior to Board Meetings and State Conferences and must be in the hands of the **Resolutions Chair** not less than **twenty-four (24) hours** before the scheduled Board Meeting or State Conference closing time.

Revised June 2014 (*Left intact as this is more informational than MOI*)